

**COMMONWEALTH OF KENTUCKY**  
**TREY GRAYSON**  
**SECRETARY OF STATE**



**APPLICATION FOR CERTIFICATE OF AUTHORITY**

Pursuant to the provisions of KRS Chapter 275, the undersigned hereby applies for authority to transact business in Kentucky on behalf of the limited liability company named below and for that purpose submits the following statements:

1. The company is ☐ a limited liability company (LLC).  
☐ a professional limited liability company (PLLC).

2. The name of the limited liability company is \_\_\_\_\_.

3. The name of the limited liability company to be used in Kentucky is \_\_\_\_\_.

(if "real name" is unavailable for use)

4. \_\_\_\_\_ is the state or country of organization.

5. \_\_\_\_\_ is the date of organization and, if the limited liability company has a specific date of dissolution, the latest date upon which the limited liability company is to dissolve is \_\_\_\_\_.

6. The street address of the office required to be maintained in the state of formation or, if not so required, the principal office address is \_\_\_\_\_.

Street

City

State

Zip Code

7. The names and usual business addresses of the current managers, if any, are as follows:

Name

Address

Name

Address

(Attach a continuation, if necessary)

8. The street address of the registered office in Kentucky is \_\_\_\_\_.

Street

City

State

Zip Code

and the name of the registered agent at that office is \_\_\_\_\_.

9. This application will be effective upon filing, unless a delayed effective date and/or time is specified:

(Delayed effective date and/or time)

I certify that, as of the date of filing this application, the above-named limited liability company validly exists as a limited liability company under the laws of the jurisdiction of its formation.

Signature

Type or Print Name & Title

Date: \_\_\_\_\_, 20\_\_\_\_

I, \_\_\_\_\_, consent to serve as the registered agent on behalf of the limited liability company.

Type or print name of registered agent

Signature of Registered Agent

Type or Print Name & Title

# Application for Certificate of Authority Filing Instructions

## TYPE OF COMPANY

The limited liability company must indicate if it is a limited liability company or a professional limited liability company, by checking the appropriate box.

## LIMITED LIABILITY COMPANY NAME

The limited liability company name must contain the words "limited liability company" or "limited company" or the abbreviations "LLC" or "LC". The word "limited" may be abbreviated as "Ltd." and the word "Company" may be abbreviated as "Co." The name of a professional limited liability company must contain the words "professional limited liability company" or "professional limited company" or the abbreviations "PLLC" or "PLC". The limited liability company must apply under its "real name" as filed in the state or country in which it is organized. If the "real name" is unavailable for use in Kentucky, the company must adopt a fictitious name for use in this state and attach a certificate of fictitious name executed by an authorized person.

## DATE OF ORGANIZATION AND DISSOLUTION

The date of organization is the date articles of organization were filed with the secretary of state or other official having custody of the company's records. If the limited liability company has a specific date of dissolution stated in its articles of organization, it is required to state the latest date upon which it is to dissolve.

## PRINCIPAL OFFICE ADDRESS

The limited liability company is required to state the street address of the office required to be maintained in the state or other jurisdiction of its formation or, if not so required, the principal office of the foreign limited liability company.

## REGISTERED OFFICE AND REGISTERED AGENT

The registered office of the limited liability company must be a Kentucky address and contain a street address or other specific location (Highway, Rural Route, Building etc.). A post office box only is insufficient for the registered office address.

The registered agent may be an individual resident of Kentucky, a Kentucky corporation, a Kentucky nonprofit corporation, a Kentucky limited liability company or a foreign corporation, foreign limited liability company or foreign nonprofit corporation authorized to transact business in this state. The registered agent must be located at the registered office address.

## CONSENT OF REGISTERED AGENT

The registered agent must sign the application giving written consent to act as agent on behalf of the limited liability company. If a corporation or a limited liability company (foreign or domestic) is acting as agent, the corporate or limited liability company representative must designate the title or capacity in which he or she signs.

## EFFECTIVE DATE AND TIME

The document will be effective on the date and time of filing, unless a delayed effective date and/or time is specified. A delayed effective date may not be later than the 90<sup>th</sup> day after the date of filing.

## WHO MAY SIGN

If management of the limited liability company is vested in one or more managers, a manager must sign the application. If management is reserved to the members, a member must sign the application. The person executing the document must state his or her title or capacity in which he or she signs.

## NUMBER OF COPIES

Submit the original signed application and two exact or conformed copies. (May be photocopies.) Two file-stamped copies will be returned to the limited liability company as evidence of filing. One file-stamped copy must then be filed with the county clerk of the county in which the limited liability company's registered office is situated.

NOTE: Your file-stamped copy shall serve as the Certificate of Authority.

## FILING FEES

The filing fee is \$90.00.

Your check should be made payable to the "Kentucky State Treasurer".

## MAILING ADDRESS

Trey Grayson  
Secretary of State  
P. O. Box 718  
Frankfort, KY 40602-0718

## OFFICE LOCATION

Room 154, Capitol Building  
700 Capital Avenue  
Frankfort, KY 40601

## WEB SITE ADDRESS

Our home page address is <http://www.sos.state.ky.us/>

Click on "On Line Business Database" for information on status of all business entities in Kentucky. Forms are also available on our web site.

For name availability, call (502) 564-2848, press 2, and then press 1.

For further information, call (502) 564-2848, press 2, and then press 2 or try our web site.

NOTE: If a Certificate of Authorization is needed, please attach a written request and submit an additional fee of \$10.00.